

To register a student

- Go to www.igainstitute.com.
Click **Register Student**.

Important:

To register a student whose language will be other than English select the language above the tabs before registering the student.

- Fill out the registration form and click **Complete Registration**.

- The information entered here must be alphanumeric.
- The store code will be sent in the confirmation email to the person who registered the store in the Institute. It must be kept secret.
- Keep a record of the student's usernames and passwords; they frequently forget them.

- Verify the student was registered as an employee of the correct store.

4. The system will send an email with the username and password to the student's email account.

New Student Registration

 lgalnstitute@gainc.com

To:

This confirms your user registration.

Username:

Password: